Republic of the Philippines
City of San Carlos
Negros Occidental

**SHEET NO. 1**

# INVITATION TO BID

**PURCHASE REQUEST NO: 9-24-05-0907**

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS.**

| ITEM # | QTY. | UNIT | ARTICLES | U PRICE | TOTAL |
|---|---|---|---|---|---|
| 1 | 800 | tanks | MEDICAL OXYGEN (STANDARD SIZE), (1800 PSI) CONTENT ONLY | ____________ | ____________ |
| 2 | 10 | tanks | MEDICAL OXYGEN (FLASK SIZE) CONTENT ONLY | ____________ | ____________ |

**NOTE:**

1. DELIVERY TERM – BASED ON ACTUAL DELIVERY
2. PAYMENT IS SUBJECT TO PROGRESS BILLING
3. Supplier must ensure the regular supply of oxygen to the hospital with an estimated consumption of 40 standard size tanks per day.
   Deliveries must be timely to avoid stock outage.
   Deliveries must include weekends and holidays, if necessary.
4. Supplier must be capable of providing the hospital with at least 200 standard size, 7 medium, and 14 flask oxygen tanks.

x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x

PURPOSE: FOR SAN CARLOS CITY HOSPITAL. T O T A L ____________

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

**FOR SALE**
**₱ 1,000.00**

# INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 9-24-05-0907 **DATE : May 21, 2024**

**PURPOSE:** FOR SAN CARLOS CITY HOSPITAL.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , June 11, 2024**

**PLACE :** BAC Secretariat Office/CMO Extension Office

| AMOUNT OF CONTRACT | BID SECURITY | |
|---|---|---|
| | Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC) | Surety Bond (5% of ABC) |
| : 555,030.00 | : 11,100.60 | : 27,751.50 |

## TERMS & CONDITIONS

**1.** The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)

d) Any combination of the foregoing : Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

**2.** Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ( per City Ordinance No. 23-21, Series of 2023.) P 1,000.00

**3.** Sample or Brochures of the materials (if required) shall be attached to the bid documents.

**4.** Your price offer must be valid for 120 calendar days.

**5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

**6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.

**7.** The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

**8.** Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**
**ATTY. MA. CHAT H. DELIMA-CORDERO**
**City Gov't Dept. Head I-OHRM / BAC Chairman**
**BIDS & AWARDS COMMITTEE**